

LEAD by **EXAMPLE**

POWER DOWN *On Energy Waste*

For government workers, electricity is mission critical.

For others in the community – like the elderly – it can be a matter of life and death.

When heat waves strike, take action to ensure reliable power supplies.

It's as easy as 1, 2, 3...

LIGHTS

1. Turn off lights when leaving a room for more than a minute.
2. Turn on task lights; turn off general and overhead lights.
3. Turn off display and decorative lights.

EQUIPMENT

1. Turn off printers, copiers, personal computers, and monitors when idle.
2. Activate and use the **ENERGY STAR**® “power saver” and “sleep” features.
3. Shut off coffee pots, radios, fans, and other appliances in the office.

AIR CONDITIONING

1. Set thermostats to pre-cool spaces at off-peak times.
2. Loosen clothing and dress casually during the warmest hours.
3. Make certain vent grills are not blocked by plants, books, or furnishings.



U.S. Department of Energy

**Energy Efficiency
and Renewable Energy**

Bringing you a prosperous future where energy
is clean, abundant, reliable, and affordable

For more information contact:
EERE Information Center
1-877-EERE-INF (1-877-337-3463)
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